



**gainesville area
women's network**
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GAWN 7th Annual Holiday Showcase Vendor Application

Event Information: December 12, 2018
11:30am - 1:30pm
Sweetwater Branch Inn

Contact Person: Kristy Moffat
kristy.moffat@brightway.com
(352) 519-1900 x4

Rules & Regulations

The Holiday Showcase is a member-only benefit. By participating in this showcase, you agree that GAWN provides you with no warranties, whether express or implied, and that GAWN assumes no responsibility for loss, theft, damage or injury to property or persons, whether arising in contract, tort, equity, or otherwise.

GAWN reserves the right to use any photographs/video taken during the showcase without asking permission of the individuals in the photographs. GAWN reserves the right to use these photographs in print and web media to promote GAWN and its events.

Applications: Must be submitted and paid in full by November 30, 2018. Please make all checks payable to GAWN.

Cancellations: No refunds after November 30, 2018.

VENDOR Tables: There will be seven 8-foot skirted tables. Vendors will share a table with another member, so each will have 4 feet to work with. Electricity is available; we suggest bringing an extension cord. All extension cords must be taped down to the floor. Vendors are strongly encouraged to bring a door prize to collect names and contact information at their table for follow-up. The table is available as follows:

- 4' shared (1/2) table - \$50 (includes 1 meal ticket)

SPONSOR Tables: There are four 6-foot skirted tables. Sponsor tables include 2 meal tickets, logo on reusable bags and flyers, as well as online exposure. Electricity is available; we suggest bringing an extension cord. All extension cords must be taped down to the floor. Vendors are strongly encouraged to bring a door prize to collect names and contact information at their table for follow-up. The table is available as follows:

- 6' sponsor table – \$250 (includes 2 meal tickets)

NOTE: Only one table is available per business. GAWN reserves the right to limit the number of businesses to two per industry and will be determined on a first come/first serve basis (first applied and paid). Vendors and sponsors must be present and staff their table.

Advertising: GAWN will email all members, as well as promote the event on social media sites, the GAWN website, and submit information to any other media outlets that GAWN determines will benefit the Showcase to its fullest extent.

Move In/Move Out: All tables/displays must be set up between **9:00am - 11:00am** on December 12, 2018. Move out will be immediately following the Showcase and completed by **2:30pm** on the same day.

Vendor Business Name: _____

Vendor Business Address: _____

Contact Name: _____

Contact Phone #: _____

Contact Email: _____

Tables (please check one):

_____ 4' VENDOR TABLE - \$50
_____ 6' SPONSOR TABLE - \$250

AMOUNT PAID: \$ _____

I have read and understand the conditions for the GAWN Holiday Showcase. I/WE wish to participate in this event and agree to the above conditions.

(Authorized Personnel)

(Date)

Email vendor application to Kristy Moffat at kristy.moffat@brightway.com.

To pay online via credit card, please go to our website www.gawn.org and register for the event as a vendor. To pay via check, make it payable to GAWN and give it to a board member or mail it to: GAWN, PO Box 357051, Gainesville, FL 32635.